

GBT Access

Door-to-Door
Public Transportation Service
for Riders with Disabilities



Transportation Services
under the Americans with Disabilities Act (ADA)



Published: February 2026



goGBT.com
facebook.com/GreaterBridgeportTransit
twitter.com/gogbt



Just Ask!

¡Solo pregunte!

Si necessita información en este idioma, llame al 203-333-3031.

Jis Mandé!

Si ou bezwen enfòmasyon nan lang sa a rele nimewo 203-333-3031.

Pergunte!

Se precisar de informações neste idioma, ligue 203-333-3031.

Basta chiederé!

Per informazioni in questa lingua chiamare il numero 203-333-3031.

Wystarczy poprosić!

Jeśli potrzebują Państwo informacji w tym języku, prosimy zadzwonić pod numer 203-333-3031.

Chi Cần Hỏi!

Nếu quý vị cần thông tin bằng ngôn ngữ này, xin gọi số 203-333-3031.

Просто запитайте!

Якщо вам потрібна інформація цією мовою, зателефонуйте за номером 203-333-3031.

Просто спросите!

Если вам нужна информация на этом языке, позвоните по номеру 203-333-3031.

শুধু জিজ্ঞাসা করুন!

আপনার যদি এই ভাষায় তথ্যের প্রয়োজন হয়, তাহলে ২০৩-৩৩৩-৩০৩১ নম্বরে কল করুন।

Magtanong lamang!

Kung kailangan mo ng impormasyon sa wikang ito, tumawag sa 203-333-3031.

尽管提出要求!

如果您需要以本文所呈现语言提供的信息, 请致电 203-333-3031。

اسأل فقط!

إذا طرقت باباً فاطلب فقط! لا تطلب معلومات بل فقط اسأل! 203-333-3031

GBT Access

**Greater Bridgeport Transit
One Cross Street
Bridgeport, Connecticut 06610**

**gogbt.com • 203-366-7070 x 131
Reservations Telephone: (203) 579-7777**

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Welcome from the staff at GBT Access

Thank you for considering traveling with Greater Bridgeport Transit (GBT). Our GBT Access service is designed to provide public bus transportation to riders with disabilities throughout the Bridgeport region. Access ensures that riders with disabilities who cannot use GBT's regularly scheduled bus routes have access to jobs, school, shopping and other important community services. This service is provided according to the American's with Disabilities Act (ADA). Generally, Access services are provided in the same geographic areas, and during the same days and hours, as city bus service.

This booklet will provide you with all of the information you will need to determine if Access is for you. It will show the steps to take to become eligible and provide you with all of the information you will need to get started and make the best use of this service.

We know how important transportation is to you and how difficult it can be. Your mobility matters to us.

If you have any questions while reviewing the information in this booklet, please feel free to call an Access Customer Service Representative, Monday through Friday at 203-366-7070, Ext. 131, 9 AM – 4 PM.

Thank you again for your interest in our service. We are looking forward to serving you.

Introduction

Thank you for contacting Access. This booklet will take you through the steps to determine if Access transportation services are for you. It also explains how you can become eligible and how you can make the most of this service. Here is what to do:

1. Review the materials in this booklet to determine if GBT Access is for you. Are you likely to be eligible? Does the service go where and when you need to go? Will the city bus service work for you?
2. Complete the enclosed application. Explain why your disability prevents you from using GBT city buses.
3. Come in for a visit and meet our staff. Our staff will conduct an assessment of your ability to use GBT city buses. We will pick you up at your home and bring you (free of charge) to our offices for the assessment.
4. Receive your Identification Card. If it is determined that you are eligible, you will receive an Access Identification Card which you will need to make reservations and board the bus.
5. Call in your reservation. With your card, you may begin to make reservations by calling our Customer Service Representatives.
6. Get out and about!

Where and When You Can Travel with GBT Access

Service Area

The area that the Access buses serve is 3/4 of a mile around all GBT city bus routes. This generally includes all of Bridgeport and portions of Fairfield, Stratford, and Trumbull. There is also limited service to parts of Milford, Monroe, Shelton, Derby, Westport and Norwalk. If you are not sure if your trip is within this area, please call a Customer Service Representative at 203-366-7070, Ext. 131, 9 AM – 4 PM Monday through Friday. The service area is planned this way to ensure that riders with disabilities have access to the same geographic areas as riders on the city buses and is an ADA requirement.

Days and Hours of Service

The days and hours that the Access service operates are the same as city bus service. In the Bridgeport Region, city bus service is provided 7 days per week, 365 days per year.

GBT Access offers service during the following hours:

Weekdays — 4:30 am to 11:50 pm

Saturdays — 4:50 am to 11:50 pm

Sundays — 6:30 am to 9:00 pm

Please note that there are reduced hours on the following major holidays: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas.

The days and hours of service are planned this way to ensure that riders with disabilities have access to bus service during the same days and hours as riders on the city buses and is an ADA requirement. Our Customer Service Representatives will be able to help you with the schedule when you are planning your trips.

If you are not sure if Access operates when you need to travel, please call a Customer Service Representative at 203-366-7070, Ext. 131, 9 AM – 4 PM.

Accessible Information

Information is available in alternative formats. Anyone needing service information in any accessible formats should call the Customer Service Department 203-366-7070, Ext. 131.

Reservation Hours

GBT Access reservation agents are available during the following hours:

Everyday of the year – 8:30 AM to 4:30 PM

Reservations can be made as early as five days in advance of your travel date, but no later than 4:30 PM the day prior to your trip.

Reservations and Cancellations telephone: 203-579-7777

Weather Emergencies

In the event of a weather emergency, service updates will be posted to:

goGBT.com

facebook.com/GreaterBridgeportTransit

twitter.com/gogbt



Eligibility and How to Apply

Are You Eligible for GBT Access?

Riders may be eligible for GBT Access service if they meet one of the following:

1. Any person who is unable, as a result of a physical or cognitive impairment, and without the assistance of another individual (except the operator of a wheelchair) to board, ride or disembark from any public city bus.
2. Any person with a disability who has a specific impairment related condition that prevents them from traveling to or from a bus stop on the public bus system. Architectural and environmental barriers such as distance, terrain or weather, do not, alone, form a basis for eligibility. However, a person may be eligible if the interaction of the disability and environmental barriers prevent the person from traveling to or from the bus stop.
3. Individuals must apply for GBT Access transportation, attend an in-person assessment with a GBT Customer Service Representative and meet the above eligibility criteria before receiving transportation.



How Do I Apply?

If you think you meet these requirements and would like to apply for Access transportation, please complete the application.

You will need to:

- Answer all of the questions to the best of your ability;
- Provide the name of a physician or healthcare professional who can verify information regarding your disability;
- Sign the application. Send to:

GBT Access
710 Water Street
Bridgeport, CT 06608
- Schedule an interview after receipt of notification letter;
- Eligibility will be determined within 21 days after interview.

Duration of Eligibility Process and “Presumptive Eligibility”

GBT will make a determination regarding your eligibility within 21 days from the receipt of your completed application and in person assessment. If GBT does not make a determination within this time, you are presumed to be eligible for the service until GBT determines otherwise.

Denial of Service and Your Right to Appeal

If you have been denied paratransit service eligibility under the Americans with Disability Act (ADA), or disagree with conditions that have been placed on your eligibility or if you have been notified of service suspension, you have the right to appeal that determination. You may submit a written request for an appeal to GBT Access within 60-days of the date on the denial, conditional approval or service suspension letter.

A copy of the appeals process will accompany any denial of service notification. To request a copy of the appeals policy, please call 203-366-7070 Ext. 131.

Visiting the Region?

Visitors with Eligibility from another Transit Agency

GBT Access service is available to all visitors who present documentation that they are ADA eligible for service in the place where they live. Riders that other transit agencies have determined to be ADA eligible can present documentation of eligibility received from the other agency. GBT will honor the identification card or other documentation from the other transit agency and will accept it directly from the individual.

Visitors without Eligibility from another Transit Agency

For visitors with disabilities who do not have such documentation, GBT may require the documentation of the individual's place of residence and, if the individual's disability is not apparent, of his or her disability. GBT will provide paratransit service to individuals with disabilities who qualify as visitors and will accept a certification by such individuals that they are unable to use fixed route transit.

Duration of Visitor Eligibility

GBT Access will provide service to visitors for any combination of 21 days during any 365-day period beginning with the visitor's first use of the service. GBT does not require visitors to apply for or receive eligibility certification before receiving the service.



For What Types of Trips May I Use GBT Access?

GBT Access can be used for any trip purpose. Some riders will be able to use the service for any trips as long as the requested trip is within the service area and during the hours we are open. Others may be given eligibility under specific conditions. If this happens, our Customer Service Representative will explain it to you.

If you are not granted eligibility, the reason(s) will be clearly explained to you along with an appeals process that you may choose to follow.

If you have any questions while completing the application, please call 203-366-7070, Ext. 131, 9 AM – 4 PM Monday through Friday. We're here to help.

Identification Cards, Lost Cards and Recertification

Once eligibility is determined, we will mail you a photo identification card (we take your picture at the in-person assessment) and you are ready to go. Keep the identification card handy and safe. You will need your identification number when making a reservation and to board the bus. After you become eligible, GBT will recertify you every three years.



Planning Your Trip

Once you are determined to be eligible, you are ready to take your trip. Here is what you need to know and do:

1. Know your pick-up and drop-off date and time;
2. Know your pick-up and drop off location — you will need addresses when calling for a reservation;
3. Have your identification card ready — the Customer Service Representative will ask you for your I.D. number;
4. You will need to know the phone numbers at your pick-up and drop-off locations, please share them with the Customer Service Representative so we have a way to contact you, if needed;
5. Know the number of people traveling with you (if any);
6. Know if you will be traveling with a mobility device (wheelchair, scooter, walker, cane);
7. Know if you will be traveling with a Personal Care Attendant (PCA);
8. Have ready any special instruction for the driver;
9. Then — call an Access Customer Service Representative and make your reservation!
10. Before ending the call, please review and confirm the dates, times, and addresses with the Customer Service Representative, ensure it is correct and, if possible, make a note of it.

“All of the people are very helpful. From morning till closing they work to help us all.”

Time to Go

When your travel day has arrived, here are a few tips to make your trip go smoothly:

1. Be ready and waiting during the time period your reservation agent tells you – you will need to remember your pick-up time from your reservation and will need to be waiting where the driver can easily find you. The driver will provide door-to-door assistance to doors at ground level and cannot enter the home of any rider at any time or lift a rider in or out of a vehicle.
2. Riders who are not available to board within five minutes after the bus arrives are considered “no-shows” (more about “no-shows” later in the booklet).
3. You will need to have your Access identification card and the exact fare or pre-paid ticket ready to present to the driver when boarding the bus.
4. Your driver will assist you in loading and unloading grocery bags. Drivers cannot carry bags from stores or into homes. You should take only as many bags/packages as you can manage – we recommend no more than three. Be sure that your bags and/or shopping carts do not block the walkways or use any seating needed by other riders. Shopping carts must be small with a maximum of two wheels and foldable - it must fit between seats. Shopping carts cannot be stored in the aisle, on a seat, or in the wheelchair securement area.
5. Sometimes weather, traffic conditions, or unexpected events may delay the bus. If the bus has not arrived by the end of the pick-up time, you may call the Access dispatch office at 203-579-7777, to inquire about your ride (follow phone prompts when calling). If your ride arrives early (before your pick-up promise window) you are free to travel when you are ready. The five-minute wait will not begin until the start of your promise window.

“All of the men and women help you a lot.”

Being Ready at the Pick-Up Time

GBT Access requires that all riders be ready when the bus arrives. Our reservation agents will provide riders with a pick-up time. The bus will arrive at the pick-up time or within a half hour after that time. To keep the service on-time for everyone, drivers will only be able to wait for five minutes after they arrive for you to begin your boarding. After that, they will need to go on to the next stop.

If you have any questions about the pick-up window, please feel free to call our customer service office at 203-366-7070 Extension 131.



Be Ready to Leave During This Time

Remember to plan enough travel time so that you don't miss important appointments.

Change of Plans?

If you need to change your reservation, please call the reservation number as soon as possible. Changes to a reservation should be made at least one day in advance. Remember, your driver cannot make changes to your trip at the time of boarding.

**Reservations and Cancellations telephone:
203-579-7777**



Fares

- The one-way fare is \$3.50 and must be paid in cash or pre-paid ticket at the time of boarding.
- Please pay the exact fare directly to the driver as drivers cannot make change.
- GBT Access ID card must be presented.
- If you are certified to travel with a Personal Care Attendant (PCA), shown on your ID card, the PCA does not pay a fare.
- Other riders (friends/family) are required to pay a full fare.

Books of 10 one-way trip tickets may be purchased for \$35.00. Individual tickets are not available for sale. Checks or money orders may be made payable to "GBTA" and sent to:

GBT Access
Attention: Accounting Department
Pre-Paid Tickets
One Cross Street
Bridgeport, CT 06610

When purchasing pre-paid tickets by mail, please enclose a self-addressed postage-paid envelope, so we can mail you your pre-paid tickets. You may also purchase the pre-paid tickets in person at our address stated above, Monday through Friday 9 am – 4 pm. Ticket books may also be purchased from your driver. All tickets purchased are non-replaceable and non-refundable.

Transfers into the Service Areas of other Transit Agencies

On some trips, traveling outside the GBT service area, your Customer Service Representative may ask you to make a transfer to another neighboring transportation agency, such as Valley Transit District, Milford Transit District or Norwalk Transit District.

Transfers can be arranged by contacting:

To Travel Into:	Contact:	At:	Transfer at:
Shelton	Valley Transit District	203-735-6824	898 Bridgeport Avenue (Stop & Shop)
Milford	Milford Transit District	203-874-4507	545 Bridgeport Avenue (Ocean State Job Lot)
Westport and Norwalk	Norwalk Transit District	203-852-0000	1790 Post Road East (Super Stop & Shop)

GBT Customer Service Representatives will be happy to assist you with making the arrangements.

Who Can Travel With Me?

It is sometimes hard to manage alone. Access allows others to travel with you, including Escorts and Personal Care Attendants (PCA).

Escorts – An escort is a friend or companion that you may want to take along on your trip. Escorts are required to pay the full fare.

Personal Care Attendants (PCA) – A PCA is a person who assists the eligible rider with daily life functions and may provide assistance during the ride or at the destination. The PCA does not pay a fare. Your PCA should be registered with Access.

Your Customer Service Representative must be informed that you will be traveling with an Escort or Personal Care Attendant otherwise, we may not be able to accommodate them.

All escorts and PCA's must have the same pick-up time, origin and destination as the eligible rider.

Arrangements to Meet Riders

We understand that some riders do not travel alone or require a caretaker to meet them at the end of their trip. The caretaker must be present when the driver arrives to drop off the rider.

“I was confused and exhausted but because of your friendly bus driver I found my way and didn't get lost — I found courage and was on my way for the day.”

The Rider's Responsibilities

We need your help. The safety of our passengers and bus operators is our most important responsibility. To ensure safe transportation, Access requires the cooperation of riders in the following ways:

Riders who use a wheelchair or scooter are asked to:

- Maintain their wheelchair or scooter in good working order (i.e., brakes, wheels, and controls).
- Provide an accessible pathway to and from the entrance and the vehicle.

All riders are asked to:

- Follow all GBT Access policies regarding the service.
- Refrain from behavior or language which threatens Access operators, passengers and/or other individuals.
- Keep food and beverages in closed containers.
- Use headphones when listening to radios or other audio devices.
- Wounds must be covered and ostomy pouching systems secured.
- As a courtesy to others, smoking, drinking and eating are not permitted on any GBT bus.

GBT drivers may decide not to provide service if a particular situation poses an immediate hazard to the passengers, themselves or others.

GBT Access may limit, suspend, or deny service to riders who disregard policies, engage in unsafe, threatening, violent or disruptive behavior, or whose residence or destination is not safely accessible.

"I think all of your drivers are doing a great job getting all of us to different places."

Traveling With Us

Service Animals

You are welcome to travel with your Service Animal on GBT and GBT Access buses.

Remember to inform the Customer Service Representative when you are making your reservation. All riders are asked to show consideration for these working animals and their owners, who have the right to travel on Access buses.

A service animal is not allowed to occupy a seat on the bus.

A Service Animal is any guide dog, signal dog, or other animal individually trained to work or perform tasks for an individual with a disability, including, but not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing to intruders or sounds, providing minimal protection or rescue work, pulling a wheelchair, or fetching dropped items. While most service animals are dogs, GBT recognizes the possibility of other types of service animals.



Minors Traveling on GBT Access

All riders under the age of 12 must be escorted by an adult. When scheduling a trip, please inform the Customer Service Representative that the young rider will be traveling with an attendant.

Passenger Securement

- Access operators are required to use the six-point belt securement system and the over the center floor mounted seat belt to secure all wheelchairs and scooters. Your cooperation is required.
- Passengers who use wheelchairs and scooters are encouraged to use a personal lap belt.
- Passengers who use scooters are encouraged to transfer to a seat when possible.
- Infants and children with disabilities, who are not in a wheelchair, must be secured in one of the following ways, at the discretion of the accompanying adult:
 - Buckled into a car seat provided by the adult
 - Buckled into the seat next to the accompanying adult
- No standees! All passengers must be seated when the Access bus is in motion and are required to wear a seat belt.

Not Ready, No-Show, Excessive Cancellation Policy and Suspension of Service

When a rider is not ready for his or her trip, or is not available to rider after the bus arrives (no-show), the service and other riders suffer. Additionally, when a rider makes numerous reservations and then cancels them, he or she is holding service which could be used by another rider.

Please remember this is a shared ride service, GBT has a process for tracking no-shows and late cancellations and a policy for addressing the problem which can include the suspension of service. GBT's full policy regarding no shows and late cancellations is available by calling 203-366-7070 Ext. 131.

What is a No-Show?

A no-show occurs when a passenger does not board the vehicle within five minutes of the bus arrival within the 30-minute agreed to pick-up window. For example, a passenger's 30-minute pick-up window is 9:45 am to 10:15 am. The driver arrives at 10:00 am, the driver will only wait five minutes for the rider to board the bus. The driver may consider the passenger a No-Show at 10:05 am.



What is a Late Cancellation?

A late cancellation occurs when a passenger cancels a trip less than two hours before the start of the 30-minute pick-up window. For example, if the passenger's scheduled 30-minute pick-up window is 9:45 am to 10:15 am, the rider must call prior to 7:45 am in order to avoid being a Late Cancellation.

A copy of the GBT Access "No-Show" policy will be provided to you during your in-person assessment or sent to you if you have a pattern of no-shows. To request a copy of the policy, please call 203-366-7070, Ext. 131.



Keep Us in the Loop

Help us stay up-to-date. When you have a change of name, address, phone number, or other information important to our ability to provide timely service to you, please contact a Customer Service Representative. Without up-to-date information about you, we may have trouble meeting your needs.

Customer Service and Our Complaint Process

We care and want to ensure that your ride with us is enjoyable. If you are having problems we would like to know. GBT has appointed a staff person to investigate all ADA complaints. Our staff will review the complaint, including assessing complaints for ADA or civil rights elements, and provide a response promptly.

Please direct all complaints and comments to our Customer Service Department:

Telephone:

203-366-7070, Ext. 131
9 am – 4 pm Monday through Friday

Email:

cstolze@gogbt.com

Writing:

GBT Customer Service
710 Water Street
Bridgeport, CT 06604

Online:

You can file a complaint at any time at
gogbt.com/feedback

Lost and Found

Please be sure to check around you before your exit to bus. Access is not responsible for lost or damaged items. If you leave an item on the bus, please call. If the item is found, you may schedule a next day ride to pick up the item. All lost and found articles are disposed of after 60 days.

Accessible Formats

Information is available in alternative formats including but not limited to Braille, large print, audio or electronic media. Anyone requesting service information or assistance in any accessible formats may call the Customer Service Department at 203-366-7070, Ext. 131, 9 am - 4 pm Monday through Friday.

Reasonable Modifications

GBT considers reasonable modifications to its services to assist riders with disabilities and to ensure that any individual's disability does not preclude her/him from having full access to GBT's services. If you have a special request, you can find out more about reasonable modifications by calling 203-366-7070, Ext. 131. GBT will consider reasonable modifications/ accommodations to policies and practices to ensure program accessibility subject to four exceptions. These exceptions include:

1. When the modification would cause a direct threat to the health or safety of others,
2. When the modification would result in a fundamental alteration of the service;
3. When the modification would not actually be necessary in order for the individual with a disability to access the entity's service; or
4. When the modification requested would result in an undue financial and administrative burden.

Connecting Information

Norwalk Transit District
www.norwalktransit.com
203-852-0000
203-299-5173 TTY/TDD

Milford Transit District
www.milfordtransit.com
203-874-4507
203-874-4507 TTY/TDD

Valley Transit District
www.valleytransit.org
203-735-6824
203-734-4616 TDD

Contact Information

GBT Access

Reservations and Cancellations telephone:
203-579-7777

Comments and questions about eligibility e-mail:
cstolze@gogbt.com

GBT Access Dispatch:
203-579-7777

GBT Website: www.GoGBT.com

Address of GBT Administrative Offices:
Greater Bridgeport Transit
One Cross Street
Bridgeport, CT 06610

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Chi Cần Hỏi!

Nếu quý vị cần thông tin bằng ngôn ngữ này, xin gọi số 203-333-3031.

Просто запитайте!

Якщо вам потрібна інформація цією мовою, зателефонуйте за номером 203-333-3031.

Просто спросите!

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শুধু জিজ্ঞাসা করুন!

আপনার যদি এই ভাষায় তথ্যের প্রয়োজন হয়, তাহলে ২০৩-৩৩৩-৩০৩১ নম্বরে কল করুন।

Magtanong lamang!

Kung kailangan mo ng impormasyon sa wikang ito, tumawag sa 203-333-3031.

尽管提出要求!

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اسأل فقط!

إذا طرقت بلسان لغة أو لغة أخرى، يرجى الاتصال بـ 203-333-3031.